

## FUNCTION INFORMATION

The following information is provided in connection to functions held at Raaswater River Lodge. A short description explains the relevant services, prices and information regarding functions. We would like to familiarise you with all our services so that the proper arrangements can be made regarding the planning and organization.

### Raaswater provides:

- ✓ Duty Manager during function
- ✓ Bar facilities
- ✓ Crockery, cutlery, glassware
- ✓ Tables and chairs
- ✓ Table Cloths (white, black, blue and cream)
- ✓ Overlays (certain colours)
- ✓ Table for sound
- ✓ Standard colour serviettes
- ✓ Cleaning and clearing afterwards
- ✓ Setting and laying of tables and buffet

### Extras that can be quoted by Raaswater or to be arrange by client:

*(Only what is on the below list can be quoted by Raaswater)*

- Chair Covers
- Candles
- Flower Arrangements
- Menus
- Special décor and draping
- Entertainment (Sound System and Music)

## COSTS

It is important to note that if a function is held at Raaswater River Lodge without taking any accommodation an additional day visit fee will be charged per guest.

- 12 Jan – May : R40 per adult & R20 per child U/12
- June – August : R30 per adult & R15 per child U/12
- September – November : R40 per adult & R20 per child U/12
- Des – 11Jan : R50 per adult & R30 per child U/12

*Please note that children 4 years and younger is for free!!!*

### Venue Hire

#### Thatched Roof Lapa

	2009 12 Jan tot May	2009 June tot Aug	2009 Sep tot Nov	2009 Des – 11 Jan
Price	R 40 p. p	R 30 p. p	R 40 p. p	R50 p. p
Max Guests	100	100	100	100

*Please note: This venue is only for hire with the condition that Raaswater provides the catering. No Self Catering is allowed in this venue.*

- No charges will be billed for the venue if accommodation and catering is provided by Raaswater.

#### Hadeda Hall

	2009 12 Jan tot May	2009 June tot Aug	2009 Sep tot Nov	2009 Des – 11 Jan
Price (excl. catering & Accommodation)	R 2 000 + R40 p.p	R 1 500 + R30 p.p	R 3 000 + R40 p.p	R 3 000 + R50 p.p
Price (excl. catering)	R 2 000	R 1 500	R 3 000	R 3 000
Price (incl. catering)	R40 p. p	R30 p. p	R40 p. p	R50 p.p
Max Guests	150	150	150	150

*Please note: This venue can be hired for Self Catering purposes. Raaswater can also provide the catering.*

- No charges will be billed for the venue if accommodation and catering is provided by Raaswater.
- Included in the price (excl. catering):
  - ✓ Kitchen (Stove, oven & dish up)
  - ✓ Cutlery, crockery and glassware
  - ✓ Tables & Chairs
- Excluded in the price (excl. catering):
  - ✗ Table cloths & overlays
  - ✗ Chair Covers
  - ✗ Decorations

## **VENUE RULES & REGULATIONS**

### **Hadedda Venue**

- In the case of a evening functions the venue must be vacant at 24h00
- Venue hours can be extended by an additional cost of R250 per hour.
- If Raaswater provides the Bar for the Hadedda Venue the bar will close at 23h30
- No "prestic" is allowed to be used at this venue.
- If own decorations are used it must be cleared out of the venue by 24h30 or if so accommodation is used by client the venue can be cleared by 09h00 the next morning. *This is important so that the cleaning team can set the venue for next group.*

### **Thatched Roof Venue**

- In the case of a evening functions the venue must be vacant at 24h00
- Venue hours can be extended by an additional cost of R250 per hour.
- **No liquor or beverages may be provided by the client itself.**
- No "prestic" is allowed to be used at this venue.
- If own decorations are used it must be cleared out of the venue by 24h30 or if so accommodation is used by client the venue can be cleared by 09h00 the next morning. *This is important so that the cleaning team can set the venue for next group.*

## **BAR FACILITIES:**

Raaswater River Lodge is fully liquor licensed lodge and that no liquor or beverages may be provided by the client or guest.

In the event were the client holds a function in the Hadedda Venue a special arrangement can be made for the client to provide his/hers owns beverages & liquor at an additional cork fee @ R20 per person.

In order for Raaswater to provide a bar at the Hadedda Venue there must be 50 or more adults.

*Please note that this arrangement is only applicable for the Hadedda venue and not the Thatched Roof Venue Area.*

### **HADEDDA VENUE**

- If Raaswater provides the Bar for the Hadedda Venue the bar will close at 23h30

### **THACHED ROOF VENUE**

- The Bar will close at 24h00.
- Special arrangement can be made for the bar to stay open longer for 20 adults and more.

## **BOOKING / DEPOSIT**

A 50% deposit is needed to confirm your booking at Raaswater. This deposit secures your area, date, time and duration of the function

## **BREAKAGE DEPOSIT**

A breakage deposit of R500 is payable to cover losses and damages. This is refundable within 1 month after the function, less the breakages.

## Catering

- Children under the age of 4 and younger – No charges
- Children from 5 to 12 – Half price
- NON Arrivals cannot be credited
- Min of Guest for function is 30 Adults (special arrangements for less than 30 people)

## Menu

Buffet Menu					
	Menu 1 R 130	Menu 2 R 160	Menu 3 R 180	Spitbraai R 140	Braaivleis R 120
Starter	1	1	1	1	1
Salads	1	2	3	2	2
Vegetables	2	2	3	-	-
Meat/Poultry	2	3	3	3	3
Starches	2	2	2	3	3
Dessert	1	1	2	1	1
Coffee/Tea/Juice	1	1	1	1	1

*Spitbraai: Please note that the meat selection for the spitbraai and the braaivleis is stipulated under 2 separate categories.*

*Braaivleis: Please note that you can select from a selection of meats from the stipulated menu for the braaivleis.*

### Choice of Starters

- Seafood Cocktail
- Avocado Ritz
- Chicken Bombay
- French Bread and Pâté
- Peri-peri Chicken Livers with bread rolls
- Choice of any soup served with bread rolls

### Choice of Salads

- Noodle Salad
- Carrot Salad
- Coleslaw
- Three Bean Salad
- Tropical Rice Salad
- Potato Salad
- Greek Salad
- Beetroot
- Banana Salad
- Cucumber Salad

### Starches

- Butter & parsley potato
- Baby potato in jackets
- Roast potato
- Garlic roast potato
- Potato Bake
- Plain Rice
- Savoury Rice
- Parsley Rice
- Brown Rice
- Mieliepap
- Pot bread
- Rolls

### Choice of Vegetables

- Creamed Spinach
- Cauliflower au Gratin (cheese sauce)
- Peas
- Pumpkin pie
- Corn
- Cabbage Stir-fry
- Grilled Mushrooms
- Mixed Vegetables
- Broccoli
- Glazed carrots
- Beans
- Sweet Potato

### Choice of Meat / Poultry

*Please note: Only one Roast of menu nr. 1 & 2 . Only 2 Roasts can be selected for Menu 3*

- Lamb: Roast / Stew
- Beef: Roast / Stroganoff / Stew / Curry / Oxtail / Tongue
- Pork: Roast / Sweet & sour
- Chicken: Roast / A la King / Pie / Stew

**Choice of Desserts:**

- Chocolate Mousse
- Malva Pudding served with Custard
- Milk Tart
- Ice Cream with choc. sauce
- Fresh Fruit Salad with Ice Cream
- Koeksisters
- Traditional Trifle
- Crème Caramel

**Spitbraai**

A choice of pork or lamb can be selected for the spitbraai. You can also select another 2 meats from the selection below:

- Cocktail sausages
- Liver balls
- Mini Chicken Sosaties
- Buffalo wings

**Braaivleis**

Please choose from the meats below. (3 meats)

- Lamb Chop *or* Steak
- Chicken Sosatie *or* Beef Sosatie
- Boerewors

**SERVING TIMES:**

- It is of utmost importance that you stick to the set eating times.
- We ask that it is of immanent importance that the client arrange the serving times or changes in serving times with the Duty Manager or the Kitchen Manager so that there will be no misunderstandings.
- Serving time duration is an 1½ hours (or unless otherwise arranged)
- A Penalty fee of R500 will be billed to your account in the case of missed serving times.
- Serving times will be no later than 20h00 (exceptions must be organized at office)